



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 9a

**BRIEFING ITEM**

**Date of Meeting** September 22, 2020

**DATE:** September 4, 2020  
**TO:** Stephen P. Metruck, Executive Director  
**FROM:** Dan Thomas, Chief Financial Officer  
Michael Tong, Director, Corporate Budget  
**SUBJECT:** 2021 Central Services Preliminary Budget Briefing

**EXECUTIVE SUMMARY**

The purpose of this briefing is to discuss with the Commission the 2021 preliminary operating and capital budgets for Central Services. Staff would also like to seek the Commission's feedback on the preliminary budgets.

This is one of a series of budget briefings to the Commission starting from early June. Staff also plans to discuss the three operating division operating and capital budgets on October 13, 2020 and the Tax Levy and Draft Plan of Finance on October 27, 2020 prior to the formal Commission reviews and approvals of the 2021 budget in November.

**ATTACHMENTS TO THIS BRIEFING**

- (1) Presentation slides

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

- June 4, 2020 – 2021 Budget Discussion
- July 14, 2020 – 2021 Budget Development Briefing
- July 29, 2020 – Commission Budget Retreat: Industry Analysis and SWOT
- August 6, 2020 – Commission Budget Retreat: CIP and Levy Discussion